WHALLEY
PARISH COUNCIL
"Together we aspire, together we achieve"

Whalley Parish Clerk
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Local Government Act 1972

Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 27th November 2025 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: EKHaworth

Liz Haworth - Clerk & Responsible Finance Officer

Precept Budget Planning 2026/27

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	**Attendance & Apologies**	
	To record attendance and to receive apologies for absence.	
2.	**Declaration of Interests**	
	To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
3.	**Precept Budget Planning**	
	To discuss, agree and approve the Budget Planning to set the Precept for 2026/27.	

Whalley Parish Council Precept Budget 2026/27

REF		Actual 2024/25	Budget 2024/25	Actual to 31/11/2025	Projection to 31/3/2026	Total Projection 2025/26	Budget 2025/2026	Deficit/ Underspend	Proposed Budget 2026/27
		B			C	D	F	E	G
						B+C		F-D	
		£			£	£	£	£	£
REF	**ADMINISTRATION**								
1	Clerk's Salary/PAYE/HMRC	18,181	16,660	13,825	6,942	20,767	21,000	233	22,200
2	Telephone/Broadband	180	180	120	60	180	180	0	180
3	Office Rent	520	520	347	173	520	520	0	520
4	Travel	0	320	96	60	156	250	94	250
5	Stationery/Admin/ICO	406	500	187	250	437	500	63	500
6	Website Services	887	800	522	254	776	1,000	224	1000
7	Computer/IT Security	79	0	42	50	92	100	8	100
8	Advertising	0	350	0	0	0	250	250	200
9	Room Hire	304	300	262	140	402	400	-2	400
10	Insurance	1,382	1,250	1,474	0	1,474	1,500	26	1800
11	LALC/SLCC/CRE/PNFS Memberships	700	820	862	63	925	1,000	75	1000
12	Chairman's Allowance	0	100	0	100	100	100	0	100
13	Courses/Conferences	135	2,000	85	100	185	1,500	1,315	1000
14	Audit Fees	920	650	670	250	920	1,000	80	1000
15	Bank Charges	0	0	0	0	0	0	0	0
	Sub Total	23,694	24,450	18,492	8,442	26,934	29,300	2,366	30,250
	MAINTENANCE & SUNDRIES								
16	Joint Burial Ground	0	0	0	0	0	0	0	0
17	Churchyard	7,860	8,700	3,505	5,195	8,700	9,400	700	15,000
18	Vale Gardens	4,016	4,025	2,960	1,200	4,160	4,200	40	4,500
19	Lengthsman	4,088	4,500	4,498	0	4,498	4,500	2	5,000
20	OGS Grass	350	300	0	0	0	350	350	0
21	Bus Shelter	0	0	0	0	0	0	0	0
22	Other Maintenance	0	1,900	0		0	2,200	2,200	1,500
	Sub Total	16,314	19,425	10,963	6,395	17,358	20,650	3,292	26,000
	COMMUNITY								
23	Bench Audit	1,889	3,000	2,236	0	2,236	2,000	-236	2,000
24	Community Project	0	10,000	1,144	10,000	11,144	10,000	-1,144	10,000
25	Defibrillator	0	0	130	270	400	400	0	500
26	Grants & donations	5,102	5,000	0	5,000	5,000	5,000	0	5,000
27	SplD and Highway	2,071	0	1,149	885	2,034	2,000	-34	2,100
28	QEII	292	10,000	0	3,045	3,045	10,000	6,955	10,000
29	War Memorial/Remembrance	1,589	1,600	1,225	937	2,162	2,000	-162	2,200
30	Xmas Decorations/Lighting	5,383	2,500	2,547	250	2,797	2,800	3	2,800
31	CCTV	0	0	0	0	0	0	0	0
	Sub Total	16,326	32,100	8,431	20,387	28,818	34,200	5,382	34,600
	Contingency								
	TOTAL	56,334	75,975	37,886	35,224	73,110	84,150	11,040	90,850

Whalley Parish Council **Budget Monitor 2026**

			Actual to date £	Budget Full Year £		Budget Remaining £	%	2024/25 Actual Full Year £	Comments
			---------- Year 2025/26	----------		----------			
Income									
		RVBC Precept	**84,150**	84,150		0	0%	76,675	
		QEII Grants	**0**			0	0%	0	
		Other Grants	**4,334**			(4,334)	0%	5,458	
		Interest	**2,267**			(2,267)	0%	1,887	
		Total Income	**90,751**	84,150		(6,601)	-8%	84,020	
Expenditure									
	Admin	Clerk salary	**(13,825)**	(21,000)	*25%*	(7,175)	34%	(18,181)	
		Clerk other costs	**(565)**	(950)	*1%*	(385)	41%	(775)	
		Membership & Training	**(947)**	(2,500)	*3%*	(1,553)	62%	(835)	
		Other admin costs	**(3,183)**	(4,850)	*6%*	(1,667)	34%	(3,903)	
		Total Admin	**(18,520)**	(29,300)	*35%*	(10,780)	37%	(23,694)	
	Maintenance	Churchyard	**(3,505)**	(9,400)	*11%*	(5,895)	63%	(7,860)	
		Vale Gardens	**(2,960)**	(4,200)	*5%*	(1,240)	30%	(4,016)	
		Lengthsman	**(4,498)**	(4,500)	*5%*	(2)	0%	(4,089)	
		OGS Grass	**0**	(350)	*0%*	(350)	100%	(350)	
		Other Maintenance	**0**	(2,200)	*3%*	(2,200)	100%	0	
		Total Maintenance	**(10,963)**	(20,650)	*25%*	**(9,687)**	47%	**(16,315)**	
	Community	Bench Audit	**(2,236)**	(2,000)	*2%*	236	-12%	(1,889)	
		Community Projects	**(1,144)**	(10,000)	*12%*	(8,856)	89%	0	
		Defibrillator	**(130)**	(400)	*0%*	(270)	68%	0	
		Grants & Donations	**0**		*0%*	0	0%	(5,102)	
		S137 donations	**0**	(5,000)	*6%*	(5,000)	100%	0	
		SpID	**(1,149)**	(2,000)	*2%*	(851)	43%	(2,072)	
		QEII project	**0**	(10,000)	*12%*	(10,000)	100%	(293)	
		War Memorial/Remembrance	**(1,225)**	(2,000)	*2%*	(775)	39%	(1,589)	
		Xmas Lighting	**(2,547)**	(2,800)	*3%*	(253)	9%	(5,383)	
		Total Community	**(8,431)**	(34,200)	*41%*	**(25,769)**		**(16,328)**	
	Other	Other expenditure	**0**	0	*0%*	0	0%	(2,722)	
	Total Expenditure		**(37,915)**	(84,150)	*100%*	**(46,235)**	55%	**(59,059)**	
"Total Income" less "Total Expenditure"			**52,836**	0		**(52,836)**	0%	**27,684**	
VAT (incurred net of recovery)			**(699)**	0		0	0%	335	
Net movement			**52,137**	0		(52,836)	0%	25,296	
Cash Balance - bfwd			**92,737**	92,737		0	0%	79,969	
Cash Balance - cfwd			**144,874**	92,737		(52,836)	-57%	105,265	
			0						

Precept Calculation 2026/27

Budget 2025/26	
Cash Book & Earmarked & General Reserves as of 30/11/2024	144874
Less Expenditure Projection 1/12/2025 to 31/3/2026	73110
Total Predicted Year End Cash Book & Reserves Figure as of 31/3/25	**71764**
Plus Budget Expenditure for 2025/26	**90850**
Total Projected Cash Book, Reserves & Budget Figure 31/3/2026	**157614**
Earmarked & General Reserves as of 31/3/2026	66764
Budget Expenditure Projection 2026/2027 (precept 2026/27)	90850
Precept 2025/26 Request	**90850**

Noted Reserves

Earmarked Reserves		
	Twinning Association	400
	Bench (Molly Nutter)	1000
	CCTV	10000
	SpID	4000
	QEII	1095
General Reserves		50269
	Total	66764

Reserves: The Council must review its level of reserves and whilst there are no statutory levels only guidance, significant levels may give rise to comment by the Council's auditor.
Whalley Parish Council holds it reserves in line with those set out in the Joint Panel of Accountability and Governance March 2023 (p38 5.30-5.38) in that they are maintained at between three and twelve-months Net Revenue Expenditure. The smaller the authority, the closer the figure may be to 12 months expenditure,

Proposed Precept / Council Tax Base 2026/27		Band D Council Tax
90850 / 2060	equals	44.1

	Parish Precept 2024/25	Parish Precept 2025/26	Tax Base 2025/26	Band D Parish Council Tax % 2025/26	Band D Parish Council Tax % 2026/27	% change from 2025/26
Whalley	76675	84150	2014	41.78	44.1	2.32

Year	**Precept % Amount Change**	**Precept £**
2023/2024	1.3	64753
2024/2025	12.5	75975
2025/2026	10.76	84150
2026/2027	5.67	90850